

# Coats DC Pension Scheme Leaver Form



This form is the notice for withdrawal from the Coats DC Pension Scheme while remaining in employment at Coats.

## When should you use this form?

Please complete this form if you are currently a member of Coats DC Pension Scheme and you no longer wish to be. Completion of this form means that all contributions to the DC Scheme – both employer and employee (if any) will stop. If you wish to stop only **your** contributions to the Scheme, please complete a Vary Contributions Form instead.

When you stop working at Coats, **all** contributions to the DC Scheme will stop automatically, so you don't have to do anything.

If you have recently received a letter telling you that you're being enrolled into the DC Scheme and you don't want to be, please follow the opt-out process given in that letter - **do not** complete this form.

Please complete this form using **BLOCK CAPITALS** and give it to your HR department.

## Member details

Title	Surname	Forenames																																					
_____	_____	_____																																					
Date of birth	National Insurance number	DC Scheme Number (leave blank if unknown)																																					
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## Declaration by member:

- I confirm that I wish to stop being a member of Coats DC Pension Scheme.
- I understand that it may take up to 30 days to process my request.
- I can choose to join the DC Scheme again by completing an application form. I understand that I may not be able to re-join within 12 months of leaving the DC Scheme.

Signed: _____	Date: _____
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## Important

Under Auto-Enrolment legislation, you may be automatically re-enrolled at a future date. If this happens, Standard Life will contact you to let you know.

If you have any questions about your pension, please contact Standard Life on 0800 634 7479, or visit the website at: [www.standardlifepensions.com/gfrp](http://www.standardlifepensions.com/gfrp)