

Coats DC Pension Scheme

Application to join the DC Scheme



Important: you should read the members' booklet and Pension Salary Exchange (PSE) booklet (online at www.coatspensions.co.uk/dc) before you complete this form.

The Government requires employers to automatically enrol their workers into a workplace pension scheme if they meet certain criteria (as shown in the members' booklet). If you meet the criteria for Automatic Enrolment, you don't have to do anything - you will be enrolled in the Scheme and you will receive a welcome pack from Standard Life.

If you don't meet the criteria, you can still join the DC Scheme at any time by filling in this form.

When should you use this form?

Please complete this form if you wish to join the Coats DC Pension Scheme. You do not need to complete this form if you are being automatically enrolled in the Scheme.

Please complete this form using **BLOCK CAPITALS** and give it to your HR department.

Member Details

Title Surname Forenames

Address

Postcode

Email address

Date of birth National Insurance number Date joined Company Sex

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 Male Female

Marital Status Married Single Divorced Widowed Separated Co-habiting

Declaration by member:

- I have read the members' booklet and I hereby apply for membership of the Coats DC Pension Scheme.
- I understand that I do not have to contribute to the DC Scheme, but if I wish to contribute, I can do so by completing a Vary Contributions form.
- I have read the Pension Salary Exchange (PSE) booklet and understand that any pension contributions deducted from my salary will be taken on the salary exchange basis, unless I also complete and submit a PSE Withdrawal form.
- If I am not able to participate in PSE due to my Actual Pay falling below the National Minimum Wage or the Primary Earnings Threshold for NI contributions, I understand that you will contact me to let me know the next steps.

Signed

Date

If you would like to change where your contributions are invested, you can do so by visiting the Standard Life website: www.standardlife.com/gfrp

Please note that your application will be effective from, and any contributions will be deducted on, the next available payroll date.